

Girls' and Women's Education Project

Quarterly Report

January 1, 2002 to March 31, 2002

Prepared for:

EGAT/WID

United States Agency for International Development
Washington, D.C.

Prepared by:

DevTech Systems, Inc.

Contract # LAG-C-00-97-00017

NARRATIVE

TITLE

Technical and Administrative Services to the Bureau of Economic Growth, Agriculture and Trade's (EGAT/WID's) Office of Women in Development to Support the Girls' and Women's Education Activity Objectives. (WID-GWE) LAG- C-00-97-00017

1. Background

A five-year contract to carry out this assistance was awarded to DevTech Systems, Inc. on September 30, 1997. The objectives of the contract are to support EGAT/WID in: 1) monitoring the Girls' and Women's Education Initiative; 2) developing effective communications among all stakeholders in the Girls' and Women's Education Initiative; and 3) documenting programs and products concerning the Girls' and Women's Education Initiative. This contract calls for the execution of core activities and not buy-in or subcontractor activities.

2. Expected Results

The restructuring within what used to be the Global Bureau of USAID placed the implementation of the Girls' and Women's Education (GWE) Initiative in the Office of Women in Development. One result of this restructuring is the requirement for technical and administrative assistance from a contractor to support EGAT/WID's attainment of the goals and objectives of this Initiative. Implementation of the Girls' and Women's Education Initiative is conducted in both emphasis and cooperating countries by contractors under separate procurements. The purpose of this contract is to provide assistance to EGAT/WID to ensure that the goals of the GWE Initiative, as reflected by SSO2 (Broad-based, informed constituents mobilized to improve girls' education in emphasis countries) and its IRs and indicators, are attained.

3. Project Core Activities

The Project Core Activities for the second quarter FY02 quarter are divided into the following three parts:

A. Activity Narrative and Task Report

The Activity Narrative and the Task Report contain both a discussion and a recounting of all the events covered during the reporting period (including events already detailed in the monthly reports for the same period). The Task Report is divided into eight general contract tasks: 1) monitor GWE Initiative; 2) develop effective communications with GWE constituencies; 3) plan and coordinate a range of GWE focused meetings and events; 4) provide technical and administrative assistance to Missions; 5) develop, or assist in, writing reports, studies, and concept papers, and develop innovative ideas; 6) coordinate development, review, revision, and dissemination as appropriate of GWE focused documents, publications, and deliverables; 7) coordinate monitoring and evaluation activities for GWE; and 8) develop and maintain reference materials on the Girls' and Women's Education Initiative.

B. Project Management - A report on what activities were accomplished to fulfill contractual responsibilities.

Section II: Administrative Report

C. Implementation Constraints – A report of constraints that prevented the fulfillment of specific contractual responsibilities.

A.1. Quarterly Narrative

Since March 2001, the position of GWE CTO has not been filled. DevTech worked to maintain open communication between the contractors and the respective acting CTOs during this interim period. The facilitation of communication was especially important during the 2nd quarter of FY 2002 when four contracts requested extensions: World Education in their research studies; Equity in the Classroom Project, a cooperative agreement under Creative Associates; Juarez Associates to continue research as well as DevTech to provide continued support to the Office of Women and Development.

DevTech has been engaged in normal communication and monitoring activities (which are not reflected in the chart below but can be found in the monthly activity reports), from reviewing and processing terms of reference and country clearances, interacting with Missions to share data and request information on girls' education, to constructively participating in monthly, contractor meetings, if time permits. The meetings serve as a vehicle for discussing current activities in the field and provide a forum for discussion and queries and reviewing and commenting upon contractor reports and studies, the DevTech team completed several major tasks.

DevTech also became part of the Strategies for Girls' Education (SAGE) conference planning team. SAGE will hold a lessons learned conference in Elmina, Ghana from May 6-9, 2002. While the conference is being financed under Development Alternatives, Inc. as the prime contractor and the Academy for Educational Development (AED) Strategies for Girls' Education (SAGE), DevTech's contribution in preparing and facilitating the conference will be considerable. Specifically, planning for the conference will include traveling to the sites, participating in planning meetings, contacting Missions and GWE constituencies and developing a profile of participants and a system for compiling information for a final report as well as dissemination of the report. Additionally time will be spent reviewing and planning the conference program as well as papers and presentations that will be given at the conference, facilitating sessions and participating in the conference debriefing. DevTech has been tasked with setting up the Market Place Activity as well as organizing the Community Visit.

During this 2nd quarter, USAID has created a new system for reporting since the old system (the R4 reporting system) was discarded in November 2001. The new reporting mechanism, called the Annual Report, has been streamlined yet reflects the breadth of results achieved for FY 2001 (October 1, 2000 to September 30, 2001). DevTech's role included compiling results, enumerating challenges and reporting on solutions throughout GWE countries.

WID and GWE must now utilize the acronym EGAT/WID that stands for Economic Growth, Agriculture and Trade/ Office of Women in Development in place of G/WID that stood for Global Bureau/WID. DevTech has ensured that this change has been noted on all documents and communication.

DevTech represented USAID/EGAT/WID at the United Nations Girls' Education Initiative Technical Meeting in Paris, January 21-23, 2002. The purpose of the meeting was to work on ways to reach the Education for All (EFA) goal that would include establishing a global agenda for girls' education. Representatives from other donor agencies such as DFID (UK) and CIDA (Canada) as well as those from Australia, Netherlands, Norway, Ireland, Germany, France,

Section II: Administrative Report

Finland and Sweden were present. In addition, NGOs such as Aga Khan, FAWE, ActionAid, World Food Program, and the International Labor Organizations.

The Care/Peru New Horizons project had been extended until March 2002. The project held a closing ceremony for which DevTech prepared the speech.

A.2. WID-GWE Provided Technical and Administrative Assistance to EGAT/WID in:

| General Contract Tasks | Specific Tasks Completed (Selected) |
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| 1. Monitor GWE Initiative | <ul style="list-style-type: none">Reviewed all SAGE bi-weekly reports submitted during the quarter. Examples of activities from the five SAGE countries are highlighted. In Congo, SAGE and UNICEF in pilot schools to improve community participation and ensure that girl-friendly teaching practices are being used will jointly implement three technical activities. . In Mali, an information dissemination seminar on May 2000's USAID Symposium on Girls' Education was held in which recommendations for the creation of a network of all stakeholders in girls' education were made. In addition, a workshop was held on the findings of a monitoring visit to schools in which SAGE life skills and girl-friendly tools have been incorporated.Other highlights include the following: In Guinea, the Lelouma Local Alliance, raised over USD \$12, 500, of which more than a third was from local donations, and built a junior secondary school. In Ghana, the process of testing and finalizing of the Handbook for District Girls' Education Officers and a Training Manual to introduce it has been completed. In El Salvador, the third and last roundtable to sensitize key stakeholders on the importance of girls' education for national development was held for the NGO community and civil society sector.Reviewed the Academy for Educational Development's (AED's) SAGE Quarterly Report for December 2001-February 2002.Reviewed Strategies for Advancing Girls' Education's (SAGE) Annual Report for 2001.Read Equity in the Classroom's (EIC's) report on Bangladesh, Benin, Haiti, Morocco, Peru, South Africa and Uganda in which EIC's input and their outcomes are described along with the impact the project has had across the seven countries. Reviewed and commented on Equity in the Classroom's "Results Monitoring –December 2001" report on MoroccoReviewed the agenda for Peru's New Horizons' Closing Ceremony and provided comments. |
| 2. Develop Effective Communications | <ul style="list-style-type: none">Informed all GWE colleagues that all reports, memos, papers, etc. must now utilize the acronym EGAT/WID |

Section II: Administrative Report

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| with GWE Constituencies | <p>which stands for Economic Growth, Agriculture and Trade/ Office of Women in Development in place of EGAT/WID which stood for Global Bureau/WID.</p> <ul style="list-style-type: none"> • Represented USAID/EGAT/WID at the United Nations Girls' Education Initiative Technical Meeting in Paris, January 21-23, 2002. The purpose of the meeting was to work on ways to reach the Education for All (EFA) goal that would include establishing a global agenda for girls' education. Representatives from other donor agencies such as DFID (UK) and CIDA (Canada) as well as those from Australia, Netherlands, Norway, Ireland, Germany, France, Finland and Sweden were present. In addition, NGOs such as Aga Khan, FAWE, ActionAid, World Food Program, and the International Labor Organizations were in attendance. Various departments within the UN family (UNESCO, UNICEF, etc.) were among the attendees. • Distributed an article that summarizes a speech by Laura Frade in which she discusses the Financing for Development Conference to be held in March 2002. She has brought to our attention that gender seems not to be an issue at this important conference. Ms. Frade is a member of the group, "The Women's Eyes on the World Bank campaign". • Distributed an article written by Tyson Darling who describes many of the issues affecting women of color and marginalized women with respect to globalization. She has analyzed the effects of biomedical advances on women of color and poor women. In addition, her article is useful as it outlines the different ways women of color in the west as well as women of color in the global south are affected by globalization. This is a summary of "Gendered Globalization, State Interests, Women of Color and Marginalized Women" by Marsha J. Tyson Darling in Paradoxa, Volume 8, 2001. • Distributed the website for a UN survey in Afghanistan that includes gender as one of its primary areas. • Distributed two interviews: The first one is with Karen Mason, Director of Gender and Development at the World Bank in which she discusses the Bank's new gender strategy titled "Integrating Gender into the World Bank's Work: A Strategy for Action and the second one is with Irma van Dueren of NOVIB (the Dutch Oxfam) in which she discusses how NGOs can improve their work in gender and development based on NOVIB's recently completed evaluation of its Gender Route Project. • Attended a session on the reconstruction of Afghanistan's education sector held by the Advisory Committee on Voluntary Foreign Aid and circulated a summary along with pertinent recommendations. • Circulated among GWE colleagues, information on |
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Section II: Administrative Report

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| | <p>World Food Program's School Feeding Global Survey.</p> <ul style="list-style-type: none"> Forwarded to GWE colleagues, a copy of the Summary of the Technical Meeting on Partnering the United Nation's Girls' Education Initiative to Intensify Progress towards Gender Equality in Education. Updated and circulated GWE Personnel and Mission Contact Lists. Circulated to GWE colleagues, an article by Binaj Gurubacharya of the Associated Press in which Nepal, one of the few countries that prohibits abortions under any conditions, is set to legalize the procedure in a bid to reduce the Himalayan country's high maternal mortality rate due to illegal abortions. Attended a presentation by USAID's Letitia Butler and The Asian Development Bank's Mr. Karti Sandilya entitled The Donors' Dialogue on Afghanistan in which both representatives spoke about their respective agencies' role in the rebuilding of Afghanistan. |
| <p>3. Plan and Coordinate a Range of GWE Focused Meetings and Events</p> | <ul style="list-style-type: none"> Active member of the SAGE Lessons Learned Conference Planning Committee. The committee meets bi-weekly to create an agenda, the conference methodology and list of participants. The conference will be held in Elmina, Ghana on May 6 –9, 2002. In addition to role as members of the planning committee, DevTech's role has been expanded to take on more specific and challenging tasks in which DevTech will be responsible for organizing the community visit and market activity. Other responsibilities include facilitating sessions, spearheading activities and being contacts for any issue that may arise during the conference. An annotated agenda was created and shared with USAID, AED and DAI and venue options, participants and process for invitations were reviewed. |
| <p>4. Provide Technical and Administrative Assistance to Missions</p> | <ul style="list-style-type: none"> In January 2002, reviewed SOWs and processed country clearances for the following: Deborah Fredo and Maria Diarra Keita's trip from Mali to the D. R. Congo and Hortense Dicker's trip to El Salvador In February 2002, reviewed SOWs and processed country clearances for the following: Nora Kruk's trip to Ghana; Wendy Rimer's trip to El Salvador; Giselle Mitton and Magloire Cossou's trip to Mali; Taisha Jones and Francine Agueh's trip to the Democratic Republic of Congo; and Ray Chesterfield and Kjell Enge's trip to Guatemala. In March 2002, reviewed SOWs and processed country clearances for the following: Lorie Brush's trip to Peru and Wendy Rimer and Sheila Mogrovejo de |

Section II: Administrative Report

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| | Thissen's trip to El Salvador. |
| 5. Develop, or Assist in, Writing Reports, Studies, and Concept Papers, and Develop Innovative Ideas. | <ul style="list-style-type: none"> Reviewed and gave detailed, written feedback on World Education's longitudinal study on Bolivian Women's Integrated Literacy and Basic Education Programs. Updated the GWE timeline, which indicates the starting and ending dates of each GWE country as well as the respective contractors, associated with each emphasis country. The new SAGE countries (Ghana, the Democratic Republic of Congo and El Salvador) were added. Reviewed and submitted written feedback on the final draft of AIR's proceedings from the August 2001 Lessons Learned Conference. Collaborated with USAID/Guatemala and USAID/Washington on developing the first draft of a Scope of Work for training Guatemalan public school teachers in the use of a teachers' manual designed to enhance gender equity and student retention. Researched and submitted information for this year's R4, now called Annual Report, for FY 2001 (October 1, 2000 to September 30, 2001). Researched and provided a draft for a speech to be given by a representative of EGAT/WID at the closing of CARE/Peru in March 2002. |
| 6. Coordinate Monitoring and Evaluation Activities for GWE | <ul style="list-style-type: none"> Reviewed the Girls' Education Monitoring System's (GEMS) Performance Review Report. Coordinated and actively participated in a meeting with CTO and GEMS staff to discuss and give feedback on the report. Coordinated and actively participated in a meeting with CTO and American Institutes for Research (AIR) where feedback provided to AIR's Girls' Education Activity's Qualitative Study was discussed. Began the process of establishing the date and agenda of DevTech's visit to GWE communities in Ghana in preparation for the field visit session during the SAGE Lessons Learned Conference in May 2002. Helped facilitate World Education's extension, which included facilitating the dialogue regarding a revised schedule for World Education's final report submission and review process. |
| 7. Develop and Maintain Reference Materials on Girls' and Women's | <ul style="list-style-type: none"> On going Actively engaged in seeking current research on GWE |

Section II: Administrative Report

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| Education Initiative | <p>classrooms, community projects and literacy programs.</p> <ul style="list-style-type: none">• Began compiling speeches, articles, points, etc. regarding Administrator Andrew Natsios' reference to GWE and/or WID. |
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B. Project Management

| General Contract Tasks | Specific Tasks Completed |
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| Contract Maintenance | <ul style="list-style-type: none">• Completed and submitted Devtech's monthly report for December 2001, January 2002 and February 2002.• Completed and submitted Devtech's Quarterly Report (October – December, 2001).• Developed and submitted Devtech's Annual Workplan for 2002.• Submitted DevTech's Quarterly Report (Oct. – Dec. 2001) and Annual Plan 2002 to CDIE.• Submitted a request for a no-cost extension to DevTech's CTO. |

C. Implementation Constraints

While the EGAT/WID team is still incomplete in that the CTO position is vacant, DevTech and GWE contractors continue to work through the acting CTOs. In spite of this, the contractors and EGAT/WID staff are working hard to facilitate all activities that need attention in a smooth and efficient manner.

Performance

Despite the above constraints, the DevTech team made great strides in facilitating EGAT/WID program management of contractors and communication with EGAT/WID-assisted missions. DevTech is also beginning to work more on the technical side of the contract by responding in a more academic fashion to papers, projects and drafts. The DevTech team is making an attempt to remain current in the field of girls' and women's education.

4. Statement of Work

The DevTech team has not determined that a modification of the statement of work is necessary for this quarter, although this issue may need to be revisited when a new CTO arrives. In the meantime, effort has been made to redefine the lines of communication.

5. Financial Report

Contract Data: EGAT/WID-GWE 1025

Quarter Hours 812 hours

LAG-C-00-97-00017

Quarterly Report 01/01/02-3/31/02

Section II: Administrative Report

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| Cumulative Hours | 15,145 hours |
| Total Level of Effort | 120 p/m |
| Level of Effort for this Quarter | 5.07 p/m |
| Cumulative Level of Effort | 94.65 p/m |
| Unused Level of Effort | 25.35 p/m |
| Total Estimated Cost | \$1,513,179.00 |
| Expenditures this Quarter | \$ 38,222.54 |
| Cumulative Expenditures | \$1,155,807.18 |
| Remaining Unexpended Balance | \$357,371.82 |

P/M or Person Months are based on 240 Productive days in a Year (Exclusive of sick leave, holiday, and vacation)

Quarter is defined as 1/1/02 - 3/31/02